



Florida Native Plant Society - Ixia Chapter Donations and Grants Application Guidelines

General Information - The Florida Native Plant Society's (FNPS) mission is to promote the preservation, conservation, and restoration of the native plants and native plant communities of Florida (Native Plant). The Ixia Chapter (IXIA) will provide donations and grants of up to \$500 to projects (Project) that the chapter determines fulfill the FNPS mission.

IXIA will only pay for direct costs associated with a Project. The applicant does not have to be a FNPS member.

Examples of Projects that IXIA may fund include, but are not limited to, the following:

1. Conservation, preservation and/or restoration of existing Native Plant communities,
2. Creation and maintenance of Native Plant gardens or landscapes,
3. Creation of material for and the promotion of usage of Native Plants,
4. Research leading to the conservation of Native Plants,
5. Educational scholarships for individuals who are committed to the mission of FNPS,
6. Other activities that help fulfill the mission of FNPS.

It is important that any Project that involves the creation of pollinator gardens or other gardens of Native Plants, that the organization have a plan in place for the ongoing maintenance and upkeep of the garden. Such plan should be included in the application

Submittal Information - Completed applications may be submitted at any time. It is recommended that you contact IXIA to discuss your proposed project before submitting an application to verify that it meets Ixia's current funding guidelines. Contact IXIA at ixiachapter@gmail.com and someone from IXIA will contact you. Applications may be submitted by email to ixiachapter@gmail.com or presented to an officer or director of IXIA. Applications must be complete for a project to be considered for funding.

Award Process - The IXIA Donations and Grants Committee will review applications. During the review process, an IXIA representative may meet with the applicant to discuss the project & visit the Project location, if applicable. The Committee will submit the results of its review to the IXIA board of directors. Applicants will be notified as soon as practical if the donation or grant request has been approved or disapproved.

Following completion of the Project, the recipient agrees to: (1.) conduct a site visit for IXIA, if applicable or requested; (2.) summarize the results with a written summary and photographs, if applicable; (3) display signage, if requested, acknowledging IXIA's contribution, (4.) make a presentation about the completed project at an IXIA meeting, if requested.



FLORIDA NATIVE PLANT SOCIETY – IXIA CHAPTER DONATIONS AND GRANTS APPLICATION

Name of Individual and/or Organization Applying for Donation or Grant

Name of Primary Contact (if not an individual)

Address

Email Address

Contact Telephone Number

Dollar Amount Requested

1. Add pages to this application form to incorporate the following information:

a. Project Title

b. Project Narrative: Describe the Project in detail (preferable not more than 1,500 words). Include Project goals and objectives and state whether this is an on-going Project and, if so, how the Project will be maintained. Describe coordination with other individuals, institutions or organizations, if any. You may include drawings and photographs as attachments.

c. Project Budget Detail: Provide a schedule or list of how the donation or grant will be used

d. Project timeline schedule: Provide the estimated completion date for the Project or a timeline from when the funds are received

2. Signature and date:

I understand by my signature below as an individual applicant or as the representative of the applying organization that I (we) agree to the Award Process.

Signature

Date